



2021 Drawing & Painting Studio Assistant

New Urban Arts is now accepting applications for a drawing & painting studio assistant

Title: Drawing & Painting Studio Assistant

Schedule: Monday – Friday, 4 hours/day between the hours of 12pm and 7pm

Start/End Date: June 15, 2021- August 6, 2021 (Opportunity to extend through the fall)

Hourly Wage: \$20.00/hour

Reports to: Studio Director

Job Description:

The Drawing & Painting Studio Assistant will embody our core values of connection, voice, inclusion, leadership and risk by participating in the studio life on a daily basis; creating meaningful relationships with youth; teaching drawing, painting and material exploration; and supporting the healthy organization of a covid-safe studio.

This position will support New Urban Arts summer programs with the option to extend into the fall with more hours. They will work with students and mentors during the summer program day, supporting logistics and space preparation. They will model effective use of a community based studio environment, promoting respect and responsibility for studio space and peers using the space. They strive to foster a rewarding workplace that conveys a sense of belonging, is stimulating, trusting, and results-oriented, where the mission of New Urban Arts can thrive.

Position Requirements:

This position is designated for a graduate of New Urban Arts yearlong arts mentoring after-school program or former volunteer artist mentor. A strong desire or interest in arts education, arts administration, teaching or community organizing is preferred but not required. Strong candidates demonstrate sustainable creative practice, knowledge of a variety of art media, organization and communication skills, is self-motivated and works well in a rapidly changing environment.

Responsibilities:

- Attend program team meetings and one-on-one meetings with supervisor before studio hours.
- Oversee painting and drawing media; including maintaining supplies and studio equipment, communicating material needs to NUA staff, and ensuring students are properly trained to use materials and equipment.
- Introduce new media and techniques and support students in learning proper technique, care, and use of studio equipment and materials.

- Create and maintain a safe environment for students to develop their creative practice, including creating a learning environment clear of bias and judgment and encouraging collaboration.
- Help maintain a studio space that is free of trash and debris and is ready for students each day to work and create.
- Demonstrate expertise, either through experience or professional training, with painting and drawing mediums.
- Demonstrate success working in culturally and socioeconomically diverse environments.
- Positive and direct verbal and written communication skills, including proficient and regular use of email communication.
- Flexibility, inclusiveness, responsiveness.
- Collaborate with the New Urban Arts' team to foster a safe and supportive learning community.
- Build relationships with students and promote relationship building between students, mentors, and staff.

How to Apply:

To apply, send a cover letter detailing your interest in this opportunity and a resume. Applications are due no later than May 31, 2021 and must be sent electronically to ashley@newurbanarts.org. Final decisions will be made by the beginning of June. A half-day mandatory orientation training for all summer staff will be held in June.